

Subject programme

1. Subject name / subject module: **Key social competence**
2. Lecture language: **English**
3. **The location of the subject in study plans:**
 - Area or areas of the studies: **Computer Engineering and Mechatronics**
 - Degree of the studies: **1st degree studies**
 - Field or fields (implementation of effects standard): **Mechatronics**
4. Supervision of subject implementation:
 - The Institute / Another unit: **Institute of Informatics and Mechatronics**
 - The person responsible for the subject: **Jercha Malinowska Joanna, mgr**
 - People cooperating in the development of the programme of the subject:
5. The number of hours and forms of teaching for individual study system and the evaluation method

Mode of study	Teaching activities with the tutor																				Total ECTS	
	Form of classes																					
	Lecture	SOW	ECTS	Workshop	SOW	ECTS	...	SOW	ECTS	...	SOW	ECTS	Lecture - remote	SO W	ECTS	...	SOW	ECTS	...	SOW	ECTS	
Full-time studies	0	9	1	16	9	1							16									
Part-time studies																						
Credit rigor	...	pass/fail grading		pass/fail grading																		

6. Student workload – ECTS credits balance
1 ECTS credit corresponds to 25-30 hours of student work needed to achieve the expected learning outcomes including the student's own work

Activity (please specify relevant work for the subject)	Hourly student workload (full-time studies/part-time studies)
Participation in lectures	0/0
Participation in remote lectures	16/0
Participation in workshops	16/0
Preparing for final grading in lecture	7/0
Independent study of the subject – preparing for grading in workshops	9/0
Participation in an exam / graded assignment / final grading	2/0
Total student workload (TSW)	25/0
ECTS credits	2
* Student's workload related to practical forms	25/0
Student's workload in classes requiring direct participation of academic teachers	32/0

7. Implementation notes: recommended duration (semesters), recommended admission requirements, relations between the forms of classes:

None

Recommended duration of the subject is taken from the course plan.

8. Specific learning outcomes – knowledge, skills and social competence

Specific learning outcomes for the subject		Form	Teaching method	Methods for testing of (checking, assessing) learning outcomes
Outcome symbol	Outcome description			
Social competence				
K_K01	Student is ready to critically evaluate his knowledge and received content in the field of Savoir vivre in interpersonal communication and self-presentation;	Workshop	inquiry methods, expository methods	Individual and group work during classes, verbal statements, ONTE platform
K_K03	Student is able to correctly identify priorities in order to achieve the goal by himself or others by interpersonal communication and Interpersonal communication techniques;			

Subject programme



K_K05	Student is ready to take actions for the public interest using the techniques of presentation and negotiation			
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9. Assessment rules / criteria for each form of education and individual grades

0% - 50%	ndst	81% - 90%	db
51% - 70%	dst	91% - 93%	db+
71% - 80%	dst+	94% - 100%	bdb

Activity	Grades	Calculation	To Final
Task classes	db, dst, bdb (4,3,5)	5*50%	2,5
Homework	bdb (5)	5*40%	2
Attendance	at 80% of classes	0,80*5 = 4,0*10%	0,4
Final score			5

10. The learning contents with the form of the class activities on which they are carried out

Lecture, Workshop

1. Social relations;
2. Assertiveness;
3. Coping with stress;
4. Savoir vivre in interpersonal communication and self-presentation;
5. Interpersonal communication;
6. Interpersonal communication techniques;
7. Intercultural communication;
8. Self-presentation;
9. Presentation techniques;
10. Public speaking;
11. Time management;
12. Negotiations.

11. Required teaching aids

Lecture - multimedia projector

Workshop - a room adapted for conducting classes in the form of exercises / workshops, multimedia projector

12. Literature:

a. Basic literature:

- Żółkowski P.: Key social competences. Wydawnictwo Uczelniane Wyższej Szkoły Gospodarki, Bydgoszcz, 2018.
- Więckowski P.: Debatable wisdom, Warsaw School of Economics. Warszawa 2015.

b. Supplementary literature:

c. Internet sources:

13. Available educational materials divided into forms of class activities (Author's compilation of didactic materials, e-learning materials, etc.)

14. Teachers implementing particular forms of education

Form of education	Name and surname
1. Lecture	Jercha - Malinowska Joanna, mgr
2. Workshop classes	Jercha - Malinowska Joanna, mgr